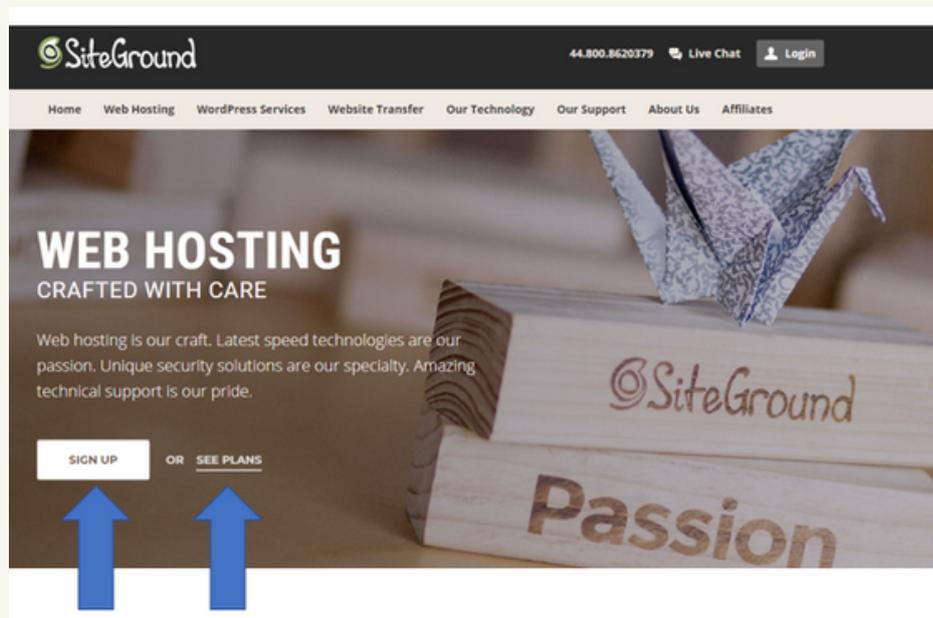


HOW TO SET UP HOSTING WITH Site Ground

IN 5 SIMPLE STEPS

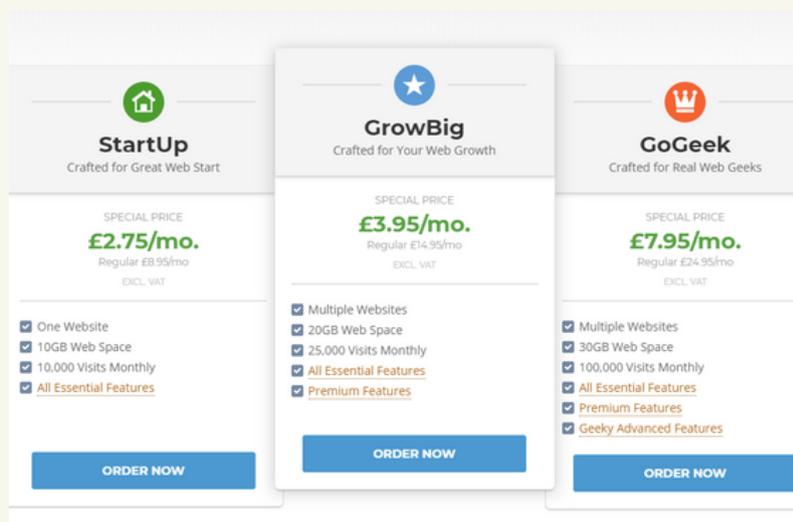
Step 1: Go to SiteGround

Because this is an e-document, you can go direct to Site Ground by clicking this link: www.siteground.co.uk and select SIGN UP/SEE PLANS



Step 2: Select your hosting package

Select the plan you would like:



And in case it helps, here's more info on what each plan adds on:

Essential Features	Premium Features	Geeky Features
<ul style="list-style-type: none">✓ Free Site Transfer✓ 24/7 Support✓ Free App Installs✓ Free Email Accounts✓ Unmetered Traffic✓ Free SSLs & HTTP/2✓ cPanel & SSH	<ul style="list-style-type: none">✓ Free Website Builder✓ SSD Storage✓ 30 Days Money Back✓ Free Auto Daily Backups✓ Free Cloudflare CDN✓ Unlimited MySQL DB	<ul style="list-style-type: none">✓ Priority Technical Support✓ SuperCacher For Great Speed✓ Free Backup Restores✓ Fewer Accounts on Server✓ PCI Compliant Servers✓ WordPress & Joomla Staging✓ One-click Git Repo Creation✓ Free Backups on Demand

Once you have selected your hosting plan, you will be asked about your Domain name. Although you can get a domain name elsewhere, many hosting companies these days sort out your name domain registration for you so it keeps things simple and you won't need to go elsewhere.

Step 3: Specify your domain name

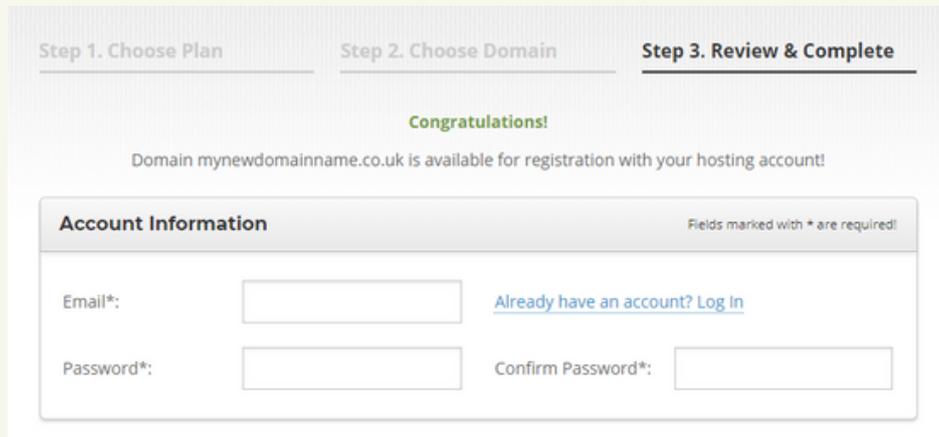
Your domain name is your *web address* – the name other people will use to find your site. Typically, your domain name should reflect the name of your company/venture so people can remember it. Enter in your domain name and select its extension (the *.com .co.uk .org .work* ending), type in the domain name that you already have. In the example below we have chosen the domain name “mynewdomainname” with the extension “.co.uk”:

The screenshot shows a three-step process: Step 1. Choose Plan, Step 2. Choose Domain (active), and Step 3. Review & Complete. The main heading is "Please Enter Your Domain". There are two radio buttons: "Register a New Domain" (selected) and "I already have a Domain". Below this is a text input field containing "www." and "mynewdomainname", and a dropdown menu showing ".co.uk". At the bottom, it displays "Domain Registration: £14.95/year Excl. VAT" with a green checkmark. A blue "PROCEED" button is at the bottom center.

The cost for registering this domain name will be displayed at the bottom and if that's alright click the PROCEED button.

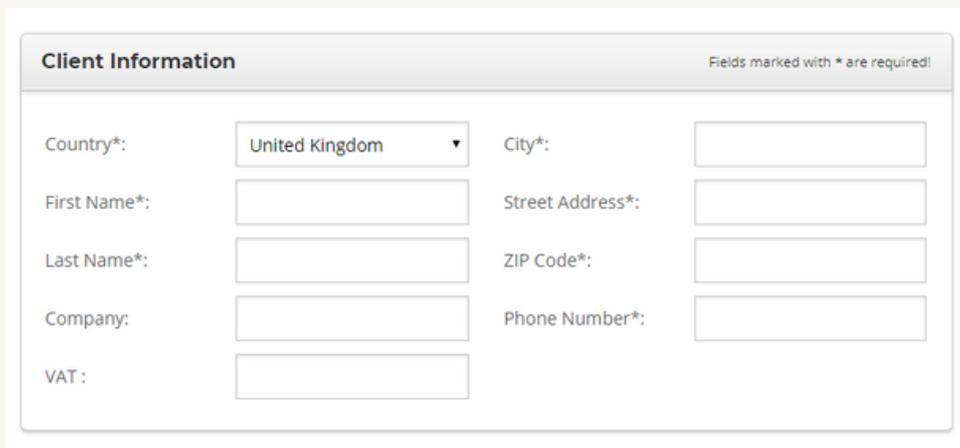
Step 4: Set up your Site Ground account

If you have specified a new domain name that has not been previously registered by anybody you will be able to claim it. To do this through Site Ground you will first need to setup your Site Ground account. Enter your email and password details for your Site Ground account (NB. you'll later be sent an email to the address specified here with a verification link that you'll need to activate):



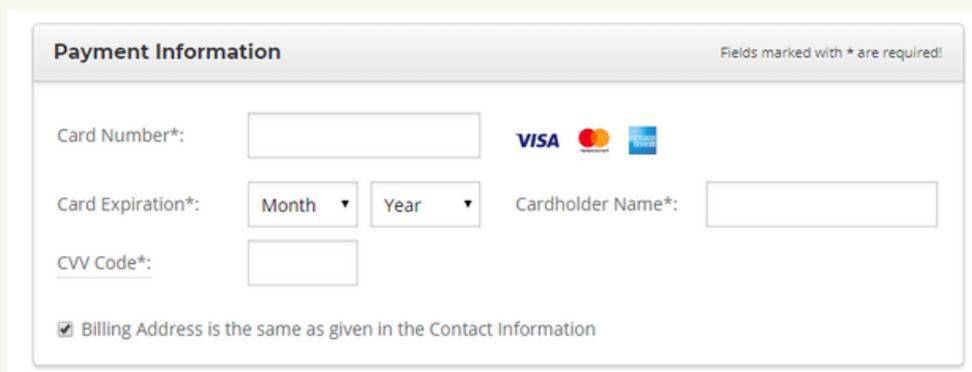
The screenshot shows the 'Step 3. Review & Complete' stage of the account setup process. At the top, there are three tabs: 'Step 1. Choose Plan', 'Step 2. Choose Domain', and 'Step 3. Review & Complete'. Below the tabs, a green 'Congratulations!' message is displayed, followed by the text: 'Domain mynewdomainname.co.uk is available for registration with your hosting account!'. The main form area is titled 'Account Information' and includes a note: 'Fields marked with * are required!'. The form contains the following fields: 'Email*' (text input), 'Password*' (text input), and 'Confirm Password*' (text input). A link 'Already have an account? Log in' is positioned to the right of the Email field.

Scroll down and then fill in your information:



The screenshot shows the 'Client Information' section of the account setup form. It includes a note: 'Fields marked with * are required!'. The form contains the following fields: 'Country*' (dropdown menu with 'United Kingdom' selected), 'City*' (text input), 'First Name*' (text input), 'Last Name*' (text input), 'Company' (text input), 'VAT' (text input), 'Street Address*' (text input), 'ZIP Code*' (text input), and 'Phone Number*' (text input).

Then fill in your payment information:



The screenshot shows the 'Payment Information' section of the account setup form. It includes a note: 'Fields marked with * are required!'. The form contains the following fields: 'Card Number*' (text input), 'Card Expiration*' (Month and Year dropdown menus), 'CVV Code*' (text input), and 'Cardholder Name*' (text input). There are also logos for VISA, Mastercard, and American Express. A checkbox is checked, with the text: 'Billing Address is the same as given in the Contact Information'.

Before confirming everything do check your purchase information:

The screenshot shows the 'Purchase Information' section of a website. It is divided into two main parts: 'Hosting Services' and 'Extra Services'.
Hosting Services:
- Plan: StartUp (with a change icon)
- Data Center: London (UK) (with a change icon)
- Period: 12 months (dropdown menu)
- Hosting Price: £2.75/mo (Regular: £8.95/mo) (Now bill £33.00 Excl. VAT)
- A note below states: '* The special initial price applies for the first invoice only. Once your initial term is over regular renewal prices apply.'
Extra Services:
- **Domain Registration:** £14.95 excl. VAT for .co.uk domain extension. Description: 'We can register a new domain with your hosting account for an affordable fee and thus save you hassle working with multiple providers.'
- **SG Site Scanner:** £15.60/year Excl. VAT. Description: 'SG Site Scanner is a monitoring service that checks your website daily and immediately notifies you if your website has been hacked or injected with malicious code.'

By selecting the change icon  you can change your hosting plan or data center.

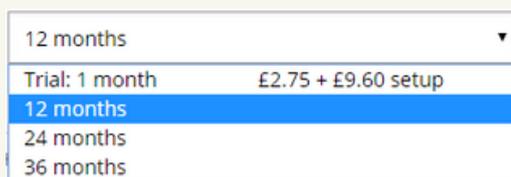
To change your hosting Plan a drop-down menu will appear from which you can select your preference:

A dropdown menu showing four options: 'StartUp Hosting Plan', 'StartUp Hosting Plan', 'GrowBig Hosting Plan', and 'GoGeek Hosting Plan'. The first 'StartUp Hosting Plan' option is highlighted in blue.

When you select the change icon for your data center, you can change your data center . Data centers are where all the technology is physically housed and where the “magic” happens. It’s where all the nuts and bolts and wires are kept, and this will make a difference to how fast different locations can access your site. So, if you are mostly serving people in the UK, then a data center in London will be most appropriate:

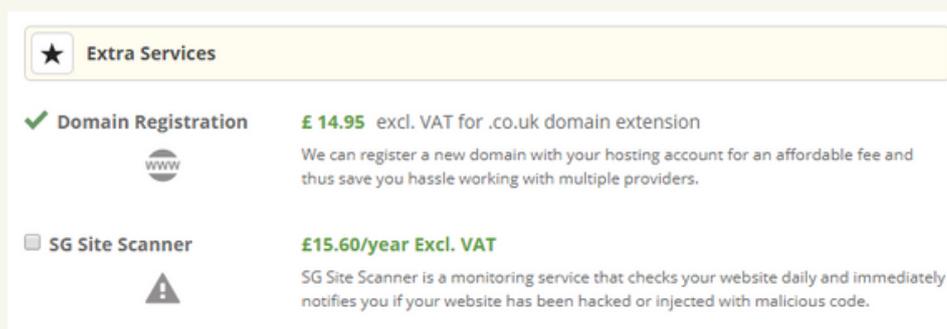
A dropdown menu showing five data center locations: 'London (UK)', 'Chicago (USA)', 'Amsterdam (NL)', 'Singapore (SG)', 'London (UK)', and 'Milano (IT)'. The second 'London (UK)' option is highlighted in blue.

Next select the period you would like to commit for. With Site Ground you can always change hosting company later, without losing all your hard work. This is because Site Ground enables you to transfer all your website files over to another company (i.e. it has FTP capabilities). Be warned that free web hosting providers like Weebly.com, WIX.com don't offer this, which means changing later can be tricky if you want to take your website with you!!



A dropdown menu with a downward arrow on the right. The selected option is '12 months'. Other options include '12 months' (highlighted in blue), '24 months', and '36 months'. A 'Trial: 1 month' option is also visible with a price of '£2.75 + £9.60 setup'.

NB. Extra services include domain name registration and SG Site scanner. Although site security is important, if you build your site on the WordPress platform you will be able to select additional security features later (with many costing you nothing) so you don't need to subscribe to Site Scanner unless you really want to.

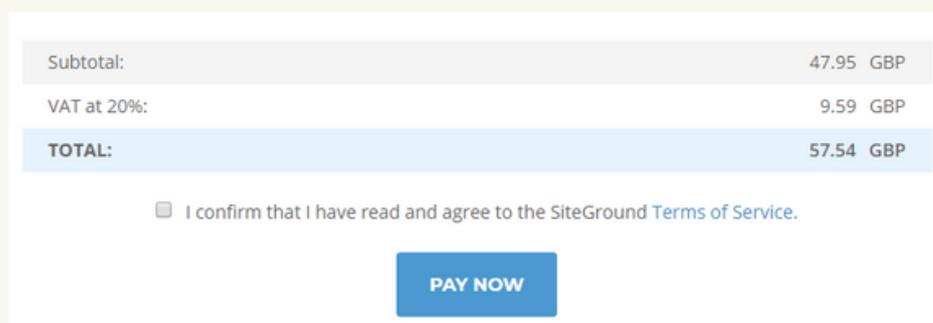


The 'Extra Services' section is highlighted in yellow. It contains two items:

- Domain Registration** (checked): £ 14.95 excl. VAT for .co.uk domain extension. Description: We can register a new domain with your hosting account for an affordable fee and thus save you hassle working with multiple providers.
- SG Site Scanner** (unchecked): £15.60/year Excl. VAT. Description: SG Site Scanner is a monitoring service that checks your website daily and immediately notifies you if your website has been hacked or injected with malicious code.

Step 5: Pay for your hosting

Once you have filled in your form you can tick the confirm box and PAY NOW:



A payment summary table and a confirmation checkbox.

Subtotal:	47.95 GBP
VAT at 20%:	9.59 GBP
TOTAL:	57.54 GBP

I confirm that I have read and agree to the SiteGround [Terms of Service](#).

PAY NOW

If everything has worked you will get an email confirming your purchase (Subject: Sales Receipt) and a further email with all your important information (Subject: Important Information About Your New Hosting Account). Well, done. You have set up your hosting!!

CONGRATULATIONS YOU HAVE SET UP YOUR HOSTING!!